

## THE OUTDOOR CIRCLE EVENT & ACTIVITY SAFETY GUIDE

**USE COMMON SENSE. THINK SAFETY FIRST. Ask leaders for advice and assistance.**

**VOLUNTEER WAIVER FORMS SHOULD BE SIGNED BEFORE PARTICIPATION**  
**ALL volunteers MUST sign waiver to participate in any events or activities.**

### **Review Safety Guidelines Together as a Group Before Activities Begins.**

1. Volunteers should wear sturdy working gloves, safety vests, ear protection, safety glasses and safety helmets as needed—consider moving vehicles, machinery & equipment, flying or falling debris, sharp or potentially hazardous plants or items, etc. **Err on the side of caution if in doubt.**
2. Wear appropriate footwear (closed-toe) and clothing (long pants, long sleeves, wide-brimmed hats, etc.) to protect you from the sun, bugs, and scratches from vegetation as needed. Wear insect repellents as needed. Avoid use of headphones during the activity. Do not work if you are under the influence of alcohol or drugs.
3. Do not touch or pick up dead animals, or attempt to move injured animals. Instead, notify authorities to make them aware of the animals and location.
4. Volunteers should **exercise extreme care around syringes, glass, metal, chemicals, batteries, weapons, human waste, or any other hazardous objects or items.** Mark the area and have a partner notify those in charge of the hazardous item location for proper disposal or further consideration.
5. **If you feel in danger, call 911 to alert the authorities immediately. Always work with another person and know where help can be obtained.**
6. **Be cautious of moving vehicles** when working on streets, parking lots, gutters, curbs, storm drains and sidewalks. **Always face oncoming traffic and wear a safety vest around vehicles.**
7. **Avoid over-exertion, sunburn, heat exhaustion, and dehydration.** When in doubt, return to the site's check-in station before the end of the scheduled work time. Bring and drink plenty of water. If you feel weak or ill during the event, stop what you are doing and notify the event coordinator. Report any injuries immediately to the coordinator for attention and care.
8. All minor children must be supervised by an adult or guardian at all times.
9. **Volunteers should not lift anything too heavy or potentially dangerous.** Use proper lifting techniques. When in doubt, don't try! Notify leaders of these types of objects further assistance.
10. **Be careful with all tools, picks, shovels, trip and fall hazards (hoses, poles, rakes) and debris.** Make sure all tools or equipment are in proper working order before using.
11. This list if not comprehensive, so please use common sense. Mahalo for your help and have fun!