

## GUIDELINES FOR INQUIRIES RELATING TO TREES

Nature/location of complaint/concern:	Refer to:	Phone No:
Tree emergency - fallen tree or branch blocking roadway or sidewalk	HPD for immediate response to secure area, HPD will call DPR - HSB from scene with details	911
Witnessing malicious tree damage/removal	call HPD while in progress to document case, HPD will call DPR - HSB from scene with details	911
Streets: tree pruning/planting/removal	DPR - Horticulture Services Branch	971-7151
Civic Center: tree & plant pruning/watering/irrigation HPD Main Station: tree & plant pruning/watering/irrig.	DFM - Div. of Public Building & Electrical Maintenance	768-7731
Tree located at any police or fire station	DFM - Div. of Public Building & Electrical Maintenance	768-7731
Tree donations	DPR - Horticulture Services Branch	971-7151
Civic Center grounds maintenance FMB and HPD parking lot maintenance	DFM - Div. of Public Building & Electrical Maintenance	768-7731
Park trees - pruning/planting/removal/irrigation	DPR District office where park is located, they will evaluate and request HSB assistance, if necessary	
Tree located in private property protruding into roadway	DPP - Residential Code Enforcement Branch	768-8159
Tree located in private property protruding into sidewalk area	DPP - Residential Code Enforcement Branch	768-8159
Tree located in private property protruding into other private property	Civil matter, not under City jurisdiction	
Sidewalk uplift/unauthorized plantings in City right-of-way	DPP - Residential Code Enforcement Branch	768-8159
Trees and shrubs located in/near streams; Uplift on roadway or medial curbing	DFM - Division of Road Maintenance	768-3600
Trees on State highways or adjacent to freeway/highway overpasses, on and off ramps	SDOT, Highways Division-routine pruning/trimming	831-6712
	EMERGENCY: Tunnel Control Center	485-6200
Trees located on DOE (school) property	School office where tree is located	
Trees interfering with high-voltage lines	Hawaiian Electric - Vegetative Management	543-7836
Trees located in Honolulu Botanical Gardens	DPR - Honolulu Botanical Gardens	522-7060

It is the City's goal to preserve as many trees as possible. To this end, trees will not be removed unless dead, dying diseased, or severely damaged. It is natural for trees to drop their leaves, flowers, seeds, etc., due to prevailing winds and seasonal cycles. By City ordinance, property owners are responsible for keeping the public areas abutting their property free of litter. (ROH Sec. 14-20.1) City street trees are the property of the City & County of Honolulu. Destroying them is against the law and DPR will pursue criminal charges, if warranted.

DFM - Department of Facility Maintenance  
DPR-HSB - Department of Parks and Recreation, Horticulture Services Branch  
DPR - Department of Parks and Recreation  
DPP - Department of Planning and Permitting  
HPD - Honolulu Police Department  
DOE - Department of Education (State)  
SDOT - Department of Transportation (State)